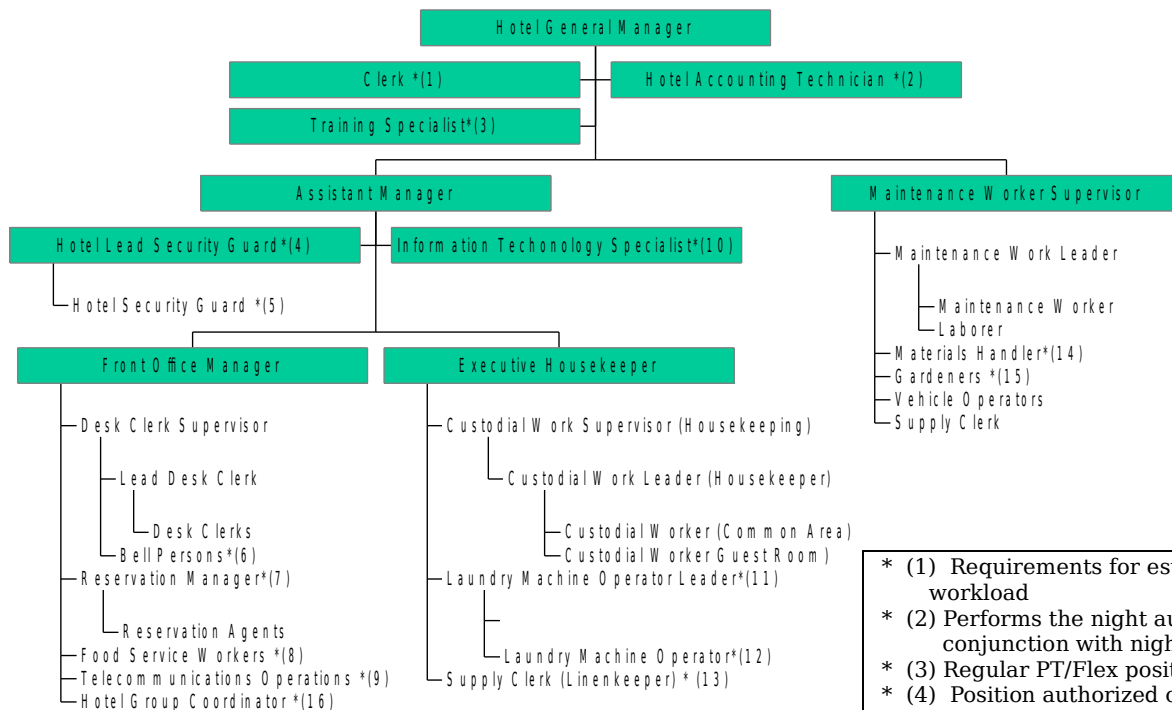


Organization Chart

Large Operation (200 - 399 rooms)



- * (1) Requirements for establishing position based on local management justification and workload
- * (2) Performs the night audit function. May be scheduled for Manager on Duty shift in conjunction with night audit and front desk agent duties.
- * (3) Regular PT/Flex position or can be combined with other duties to create full time position
- * (4) Position authorized only if a minimum of three (3) Security Guards assigned to the hotel based on local justification and level of MP support
- * (5) Requirement for position determined by level of MP support
- * (6) Flex Position. Limited use, with unique local justification
- * (7) Hotel Group Coordinator performs this function in Large operations with 299 rooms or less
- * (8) Responsible for Continental Breakfast Operations. Position authorized when the hotel based on local justification cannot handle functions
- * (9) Position authorized where no telecommunications auto attendant features are available
- * (10) Collateral duty with FOM & other Management Staff
- * (11) May be established only if in-house laundry with commercial machines
- * (12) May be established only if in-house laundry with commercial machines
- * (13) Authorized only if using commercial laundry service
- * (14) 1 Material Handler per 300 rooms
- * (15) Requirements for position determined by level of DPW support
- * (16) Position authorized at Large operations with 299 rooms or less. At Large operations with 300+ rooms function performed by Reservation Manager.